

Meeting Date: 12/16/2025
Meeting of: Madison County Fiscal Court
Meeting Type: Regularly Scheduled

HONORABLE REAGAN TAYLOR COUNTY JUDGE EXECUTIVE PRESIDING

The Madison County Fiscal Court convened in regular session on the 16th of December 2025 at 9:30 AM in the Fiscal Courtroom of the Courthouse Annex Building in Richmond, Ky. Present was the Honorable Reagan Taylor in the chair presiding and the following members of the Fiscal Court: James Brian Combs, Stephen Lochmueller, Billy Ray Hughes, and Tom Botkin were present. Madison County Assistant Attorney Brooke Bowman, Madison County Sheriff Mike Coyle, Jailer Larry Brock, and Madison County Clerk Kenny Barger were also present.

It being determined a quorum was present, the meeting was called to order.

Judge Taylor asked Jason Koerner, Pastor at Southland Christian Church Richmond Campus, to lead the Court in prayer.

Judge Taylor asked Sheriff Mike Coyle to lead the Pledge of Allegiance.

IN RE: Approval of Meeting Minutes 11-25-2025:

Motion by Billy Ray Hughes seconded by James Brian Combs to approve the minutes from the regularly called meeting on November 25, 2025.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

Treasurer's Report:

Sarah Stewart, Treasurer, addressed the Court to give the monthly treasurer's report (see on file).

Magistrate Botkin asked if they are still making payments for their dump trucks out of the LGA funds. Judge Taylor stated that they are.

IN RE: Sheriff's Office Quarterly Financial Report – Third Quarter:

Mary Margaret Young presented the 2024 Quarterly Financial Report for the third quarter for the Sheriff's Department. She stated that not much has changed from the previous quarters. They have collected more receipts but have also spent more money. The total receipts for the third quarter were \$1,744,593.59 and the expenditures were \$4,498,260.16, which makes a cash balance of \$-2,753,666.57. The fourth quarter is when the budget reflects the collection of property taxes, which is where their revenue comes from.

Magistrate Hughes asked why the Sheriff's Office is on a calendar year instead of a Fiscal Year. Judge Taylor stated it was because the state legislature made that decision for the Sheriff's Office and the Clerk's Office to be on a calendar year budget. Mary Margaret stated that it does make it difficult.

IN RE: Madison County International Committee and Sister Region Update — Mayor Fraley and Kent Gilbert:

Kent Gilbert and Berea Mayor Bruce Fraley provided an update on the Madison County Sister City of Hokuto, Japan. Kent started by explaining that Hokuto, Japan is located in the mountains of Central Japan and is approximately the size of Madison County. The international relationship initially started in 1988 after Kentuckian Dr. Paul Rusch's, who lived and worked in this area, humanitarian endeavors to the region prompted the Japanese to reach out to Berea and eventually all of Madison County after his death. On October 13-21, 2025, Berea Mayor Bruce Fraley and 12 community members and leaders went to Hokuto, Japan as

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delegates of Madison County. They were welcomed by former Japanese Delegates to Madison County, met with city council and officers, had a tea ceremony, went on cultural tours, provided demonstrations and speeches during the Yatsugatake County Fair that focused on Madison County, Kentucky, and observed some sights in Tokyo. Currently, the Madison County International Committee Programs include hosting/sending official delegation exchanges between the sister regions, have a Middle School Homestay Program, a High School Homestay exchange between Model High School and Koryo High School, and have an English Immersion Homestay for Japanese students at Berea Community School. They are working to establish an Artist-to-Artist Collaboration Homestay, Elementary School Art Exchange/Penpal Program, and an "Off-Year" Artisan Presence at the Japanese County Fair. Kent stated that in the fall of 2026, Madison County will be hosting the Hokuto Delegation.

Mayor Fraley explained that this isn't just a city-to-city collaboration, but it is several entities working together. The importance of the value of this program can't be explained enough, and he encouraged the Court to continue to support it and participate in the program.

Kent also presented a flag of Hokuto, Japan to the Court.

Magistrate Hughes stated that he always enjoys seeing the delegation when they come to Madison County; they are always very gracious.

IN RE: 2nd Reading Ordinance 2025-015 — Land Use Change 107 Carr Lane from UC-1 Single-Family Residential to UC-6 Public & Semi-Public:

Bert Thomas, Planning and Development Director, presented 2nd Reading Ordinance 2025-015 — Land Use Change 107 Carr Lane from UC-1 Single-Family Residential to UC-6 Public & Semi-Public for the Court's approval. This is an Ordinance of the Madison County Fiscal Court, Kentucky approving the zone change of 107 Carr Lane, Richmond, Kentucky, and authorizing the amendment of the official zoning map of Madison County, Kentucky.

Motion by Stephen Lochmueller was seconded by Tom Botkin to approve 2nd Reading Ordinance 2025-015 — Land Use Change 107 Carr Lane from UC-1 Single-Family Residential to UC-6 Public & Semi-Public.

There were no public comments.

Motion carried on roll vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: 2nd Reading Ordinance 2025-016 — Land Use Change 220, 226, & 230 Waco Loop from UC-7 Agriculture to UC-4 General Business:

Bert Thomas, Planning and Development Director, presented 2nd Reading Ordinance 2025-016 — Land Use Change 220, 226, & 230 Waco Loop from UC-7 Agriculture to UC-4 General Business for the Court's approval. This is an Ordinance of the Madison County Fiscal Court, Kentucky approving the zone change of 220, 226, & 230 Waco Loop, Waco, Kentucky, and authorizing the amendment of the official zoning map of Madison County, Kentucky.

Motion by Billy Ray Hughes was seconded by James Brian Combs to approve 2nd Reading Ordinance 2025-016 — Land Use Change 220, 226, & 230 Waco Loop from UC-7 Agriculture to UC-4 General Business.

There were no public comments.

Motion carried on roll vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

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IN RE: Resolution 2025-120 — Sale and Award of a Non-Exclusive Telecommunications Franchise to Kinetic ABS KY, LLC (Kinetic):

Jill Williams, Deputy Judge Executive, presented Resolution 2025-120 — Sale and Award of a Non-Exclusive Telecommunications Franchise to Kinetic ABS KY, LLC for the Court's approval. This Resolution is confirming the sale and awarding a non-exclusive telecommunications franchise to Kinetic ABS KY, LLC to a ten (10) year period, for the transmission, distribution and sale of telecommunications along and under public right-of-way within Madison County, Kentucky.

Motion by Tom Botkin seconded by James Brian Combs to approve Resolution 2025-120 — Sale and Award of a Non-Exclusive Telecommunications Franchise to Kinetic ABS KY, LLC.

Magistrate Botkin expressed a concern over enforcing an issue about a type of signal being emitted from a tower and the range of effectiveness that would go to as for as affecting people.

Motion carried on roll vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: Resolution 2025-121 — Sale and Award of a Non-Exclusive Telecommunications Franchise to CMN-RUS, LLC (MetroNet):

Jill Williams, Deputy Judge Executive, presented Resolution 2025-121 — Sale and Award of a Non-Exclusive Telecommunications Franchise to CMN-RUS, LLC (MetroNet) for the Court's approval. This is a Resolution confirming the sale and awarding a non-exclusive telecommunications franchise to CMN-RUS, LLC for a ten (10) year period, for the transmission, distribution and sale of telecommunications along and under public right-of-way within Madison County, Kentucky.

Motion by James Brian Combs was seconded by Stephen Lochmueller to approve Resolution 2025-121 — Sale and Award of a Non-Exclusive Telecommunications Franchise to CMN-RUS, LLC (MetroNet).

Magistrate Hughes asked about the difference between these two (2) Resolutions. Jill stated that they are ultimately the same. The part about them being non-exclusive means that multiple agencies or telecommunications providers can bid and have an agreement with them.

Magistrate Lochmueller stated that having come from a telecommunications background, this is pretty common. Judge Taylor stated that they have had a franchise agreement with Spectrum for years, but there are new providers that are coming in. He also stated that they can ask Linda Ain Magistrate Botkin's question on the last Resolution.

Magistrate Botkin asked how they determine what the fee is going to be. Judge Taylor stated that they get two choices determined by state law. Jill stated that they have always taken the state distribution of telecommunications from the state in regard to the franchise fee with Charter (Spectrum). Now that there are multiple providers, they will go through an analysis to see which way is beneficial to the Fiscal Court. If they make the decision to collect the franchise fee individually from each provider, they can no longer go back to get the statewide distribution. They want to make sure the decision is well thought out.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: Resolution 2025-122 — Ratify City of Richmond's Madison Airport Board, Inc Appointment:

Judge Taylor presented Resolution 2025-122 — Ratify City of Richmond's Madison Airport Board, Inc Appointment for the Court's approval. This is a Resolution of the Madison County Fiscal Court to ratify the

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City of Richmond's appointment to the Madison Airport Board, Inc., appointing Wilma Walker, with an expiration of January 1, 2030.

Motion by Billy Ray Hughes was seconded by James Brian Combs to approve Resolution 2025-122 — Ratify City of Richmond's Madison Airport Board, Inc. Appointment appointing Wilma Walker, with an expiration of January 1, 2030.

Magistrate Botkin stated they are very fortunate to have all the members on the Airport Board. They are very knowledgeable, cautious with the dollar, and do a great job.

Judge Taylor stated that he is excited about all the new opportunities at the airport.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes

Billy Ray Hughes- Yes Tom Botkin- Yes

Reagan Taylor – Yes

IN RE: Resolution 2025-123 — Ratify City of Richmond's Madison Airport Board, Inc Appointment:

Judge Taylor presented Resolution 2025-123 — Ratify City of Richmond's Madison Airport Board, Inc. Appointment for the Court's approval. This is a Resolution of the Madison County Fiscal Court to ratify the City of Richmond's appointment to the Madison Airport Board, Inc., appointing Adrienne Millett, with an expiration of January 1, 2030.

Motion by Billy Ray Hughes was seconded by James Brian Combs to approve Resolution 2025-122 — Ratify City of Richmond's Madison Airport Board, Inc. Appointment, appointing Adrienne Millett, with an expiration of January 1, 2030.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes

Billy Ray Hughes- Yes Tom Botkin- Yes

Reagan Taylor – Yes

IN RE: Resolution 2025-124 — Madison County Utilities Board Appointment:

Jill Williams, Deputy Judge Executive, presented Resolution 2025-124 — Madison County Utilities Board Appointment for the Court's approval. This is a Resolution of the Madison County Fiscal Court to the Madison County Utilities District Board, appointing Jody Foster, with an expiration of December 30, 2029.

Motion by Stephen Lochmueller was seconded by James Brian Combs to approve Resolution 2025-124 — Madison County Utilities Board Appointment, appointing Jody Foster, with an expiration of December 30, 2029.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes

Billy Ray Hughes- Yes Tom Botkin- Yes

Reagan Taylor – Yes

IN RE: Resolution 2025-125 — Madison County Utilities Board Appointment:

Jill Williams, Deputy Judge Executive, presented Resolution 2025-125 — Madison County Utilities Board Appointment for the Court's approval. This is a Resolution of the Madison County Fiscal Court to the Madison County Utilities District Board, appointing Gina Fultz, with an expiration of December 30, 2029.

Motion by Stephen Lochmueller was seconded by James Brian Combs to approve Resolution 2025-125 — Madison County Utilities Board Appointment, appointing Gina Fultz, with an expiration of December 30, 2029.

Judge Taylor expressed his appreciation to all those that serve on these boards.

Motion carried on roll call vote as follows:

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James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Resolution 2025-126 — Bluegrass Recovery Initiative Grant:

Jill Williams, Deputy Judge Executive, presented Resolution 2025-126 — Bluegrass Recovery Initiative Grant for the Court's approval. This is a Resolution of the Madison County Fiscal Court Authorizing the County Judge/Executive to sign agreements related to the Bluegrass Recovery Initiative Grant.

Motion by Tom Botkin was seconded by James Brian Combs to approve Resolution 2025-126 — Bluegrass Recovery Initiative Grant.

Logan Hart, Bluegrass ADD Director of Community Planning, was in attendance to answer any questions, Judge Taylor stated that they look forward to the partnership if they are to receive the grant; the City of Richmond approved it recently and the City of Berea will view it tomorrow.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Resolution 2025-127 — Multifunction Device Purchases (Copier, Print, Scan) and Print Management Services Proposal Award:

Chris Iseral, Chief Information Officer, presented Resolution 2025-127 — Multifunction Device Purchases (Copier, Print, Scan) and Print Management Services Proposal Award for the Court's approval. This is a Resolution of the Madison County Fiscal Court approving a bid award for multifunction device (copier, print, scan) service and management services to Canon.

Motion by Billy Ray Hughes was seconded by Stephen Lochmueller to approve Resolution 2025-127 — Multifunction Device Purchases (Copier, Print, Scan) and Print Management Services Proposal Award.

Chris said they had two great references from Scott County Schools and ECU for Canon, and this will be a new vendor.

Magistrate Botkin stated that Chris is very thorough in his documents.

Chris stated that they have locked in the equipment price for the extent of the contract with Canon.

Clerk Barger stated that purchasing the equipment is the only way to go for a government entity.

Chris stated that Canon was very upfront, saying that leasing the equipment would be more expensive.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Resolution 2025-128 — Purchased Lease Maintenance Equipment for Battlefield Golf Course:

Jeff McHone, Director of Golf & Recreation, presented Resolution 2025-128 — Purchased Lease Maintenance Equipment for Battlefield Golf Course for the Court's approval. This is a Resolution of the Madison County Fiscal Court approving the purchase of leased maintenance equipment for Battlefield Golf Course from Jerry Pate Turf & Irrigation (Century Equipment) in the amount of \$52,632.00.

Motion by James Brian Combs was seconded by Stephen Lochmueller to approve Resolution 2025-128 — Purchased Lease Maintenance Equipment for Battlefield Golf Course.

Magistrate Botkin asked if they changed their purchase limit from \$30,000 to \$40,000. Judge Taylor stated that the State changed the State procurement code about two years ago. The County has their own procurement code

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of \$3,000, so that anything from \$3,000 to \$40,000 is required to get three quotes. Anything over \$40,000 will then follow the State procurement code.
Magistrate Botkin asked Jeff if this new equipment is replacing equipment. Jeff stated that these are actually equipment they had leased since 2019, so this would be buying out the lease for equipment that they have been able to maintain since then. Judge Taylor stated that they did look at what the equipment value would be today if they were to buy it, and it was substantially cheaper to buy out their lease.
Magistrate Combs stated that new equipment isn't necessarily good equipment, so buying out the equipment that they already know and still have a lot of life left is a good financial move.

Motion carried on roll call vote as follows:
James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Resolution 2025-129 — Madison County Public Library Appointment:

Jill Williams, Deputy Judge Executive, presented Resolution 2025-129 — Madison County Public Library Appointment for the Court's approval. This is a Resolution approving Alexis Kays to the Madison County Public Library Board, with an expiration of December 31, 2029.
Motion by Billy Ray Hughes was seconded by James Brian Combs to approve Resolution 2025-129 — approving Alexis Kays to the Madison County Public Library Board, with an expiration of December 31, 2029.
Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Resolution 2025-130 — Madison County Public Library Appointment:

Jill Williams, Deputy Judge Executive, presented Resolution 2025-130 — Madison County Public Library Appointment for the Court's approval. This is a Resolution approving Betina Gardner to the Madison County Public Library, with an expiration of December 31, 2029.
Motion by Tom Botkin was seconded by James Brian Combs to approve Resolution 2025-130 — approving Betina Gardner to the Madison County Public Library, with an expiration of December 31, 2029.
Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

IN RE: Resolution 2025-131 — Updated Annual Standing Order to Pre-approve Recurring Expenses FY 2025-2026:

Sarah Stewart, Treasurer, presented Resolution 2025-131 — Updated Annual Standing Order to Pre-approve Recurring Expenses FY 2025-2026 for the Court's approval. This is a Resolution of the Madison County Fiscal Court approving an updated annual Standing Order to pre-approve certain recurring expenses for Fiscal Year 2025-2026. This Resolution supersedes Resolution 2025-050.

Motion by Stephen Lochmueller was seconded by James Brian Combs to approve Resolution 2025-131 — Updated Annual Standing Order to Pre-approve Recurring Expenses FY 2025-2026.
Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes
Billy Ray Hughes- Yes Tom Botkin- Yes
Reagan Taylor – Yes

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IN RE: Resolution 2025-132 — Ratify Madison County Public Safety Advisory Board Guidelines for Agency Usage of P25 Radios:

Jill Williams, Deputy Judge Executive, presented Resolution 2025-132 — Ratify Madison County Public Safety Advisory Guidelines for Agency Usage of P25 Radios for the Court's approval. This is a Resolution of the Madison County Fiscal Court ratifying the recommended P25 radio usage guidelines for all participating agencies as submitted by the Public Safety Advisory Board.

Motion by Billy Ray Hughes was seconded by James Brian Combs to approve Resolution 2025-132 — Ratify Madison County Public Safety Advisory Guidelines for Agency Usage of P25 Radios.

Magistrate Botkin stated that he would like to see the document if they could send it out. Jill stated that she would send that out.

Jill also provided an overview of how this came about and the importance of it. The P25 radio system that they have was purchased through the CSEPP program. The members of the Advisory Board were very diligent in making sure the equipment purchased through the CSEPP program would last as long as possible and that each agency on the system follows the laws and agreements, which is where these guidelines came from.

Magistrate Lochmueller stated that he is glad to see they are doing this, it is important to have that consistency across all departments. He expressed his appreciation to the Board for their forethought.

Judge Taylor asked if all participants have a federal grant classification. Jill stated that not every agency has had a federal grant, and the disposition process of equipment is different based on whether or not they have had a federal grant. Those agencies that have never had a federal grant have made it very important for them to have a MOU with them and that they understand the guidelines.

Magistrate Botkin asked who maintains the property books for these items. Jill stated that they have an inventory system through the TRACKS platform, and it is a combined process with IT, EMA, & Finance within an electronic "file cabinet."

Magistrate Hughes stated that the Emergency Response System is the envy of the state, and it is important to maintain it.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: Resolution 2025-133 — Northern Madison County Sanitation District Board Appointment:

Jill Williams, Deputy Judge Executive, presented Resolution 2025-133 — Northern Madison County Sanitation District Board Appointment for the Court's approval. This is a Resolution for the appointment of the Madison County Fiscal Court to the Northern Madison County Sanitation District Board, appointing Marcella Hayden, with an expiration date of January 10, 2030.

Motion by Billy Ray Hughes was seconded by James Brian Combs to approve Resolution 2025-133 — Northern Madison County Sanitation District Board Appointment, appointing Marcella Hayden, with an expiration date of January 10, 2030.

Motion carried on roll call vote as follows:

James Brian Combs-Yes	Stephen Lochmueller- Yes
Billy Ray Hughes- Yes	Tom Botkin- Yes
Reagan Taylor – Yes	

IN RE: Resolution 2025-134 — Conveyance of Real Property Lot 46 in Idylwild Subdivision:

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Judge Taylor presented Resolution 2025-134 — Conveyance of Real Property Lot 46 in Idylwild Subdivision for the Court's approval. This is a Resolution authorizing conveyance of real property in Idylwild Subdivision to the Madison County Fiscal Court of unimproved Lot 46 Idylwild Court (2025 Idylwild Court) Richmond, Kentucky.

Motion by Tom Botkin was seconded by Stephen Lochmueller to approve Resolution 2025-134 — Conveyance of Real Property Lot 46 in Idylwild Subdivision.

Magistrate Botkin asked Judge Taylor to explain why they are taking this property. Judge Taylor stated the property is in a flood plain and is valued at \$5,000. The descendant of the property owner had called the Judge's Office stating that she is willing to give the property over if it would be of benefit to the County in any way. Judge Taylor went out to the lot with Scott Shepherd to investigate it. The way the lot sits, it is between two main streets of Idylwild, with a pond above it and a pond diagonal from it. Due to the struggles they have had with debris from the ponds stopping up the overflows, they decided that it would be beneficial for County infrastructure and would protect the roads by having access to the lot.

Magistrate Lochmueller expressed his appreciation to Judge Taylor for the decisions he has to make for the benefit of the County, and doing his due diligence.

Magistrate Botkin stated that there is a lot of infrastructure issues in the area where the ponds continually get clogged up by debris, so having the lot donated to them will be beneficial sooner rather than later.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes

Billy Ray Hughes- Yes Tom Botkin- Yes

Reagan Taylor – Yes

IN RE: Personnel:

Jessica Coffey, HR Director, recommended the hiring of Jeffrey Skeens as Firefighter, at a rate of \$9.24 per hour, effective December 17, 2025; the hiring of David Rhodes as Firefighter, at a rate of \$9.24 per hour, effective December 17, 2025; the status change of Brayden E. Thacker from Part-time Firefighter to Full-time Firefighter, at a rate of \$11 per hour, effective December 17, 2025; the hiring of Kelbee Gill as Firefighter, at a rate of \$11.00 per hour, effective December 17, 2025; the hiring of Brian Walters as a Seasonal Snow Removal CDL Truck Driver, at a rate of \$20.00 per hour, effective December 17, 2025; the hiring of Leonard Hager as a CDL Truck Driver/General Laborer, at a rate of \$20.00 per hour, effective December 17, 2025; and the hiring of Sabrina Stephens as HR Assistant, as a rate of \$18.00 per hour, effective December 29, 2025.

Motion by Stephen Lochmueller seconded by James Brian Combs to approve the hiring of the hiring of Jeffrey Skeens as Firefighter, at a rate of \$9.24 per hour, effective December 17, 2025; the hiring of David Rhodes as Firefighter, at a rate of \$9.24 per hour, effective December 17, 2025; the status change of Brayden E. Thacker from Part-time Firefighter to Full-time Firefighter, at a rate of \$11 per hour, effective December 17, 2025; the hiring of Kelbee Gill as Firefighter, at a rate of \$11.00 per hour, effective December 17, 2025; the hiring of Brian Walters as a Seasonal Snow Removal CDL Truck Driver, at a rate of \$20.00 per hour, effective December 17, 2025; the hiring of Leonard Hager as a CDL Truck Driver/General Laborer, at a rate of \$20.00 per hour, effective December 17, 2025; and the hiring of Sabrina Stephens as HR Assistant, as a rate of \$18.00 per hour, effective December 29, 2025.

Motion carried on roll call vote as follows:

James Brian Combs-Yes Stephen Lochmueller- Yes

Billy Ray Hughes- Yes Tom Botkin- Yes

Reagan Taylor – Yes

IN RE: Judge's Report:

- Join us for a Menorah lighting ceremony in the Fiscal Courtroom at 3:30 PM on Friday, December 19th.

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- Visit our website at www.madisoncountky.gov/community-events to see a list of some of the events happening throughout our community. If you have an event you would like to feature on this page, simply click on the "Submit an Event" button and complete the form.
- Madison County Government and its related offices will be closed the following days for Christmas and New Year's:
 - Thursday, December 25th and Friday, December 26th for Christmas Break. Offices will reopen on Monday, December 29th at 8:00 AM
 - Thursday, January 1st and Friday, January 2nd for New Year's Break. Offices will reopen on Monday, January 5th at 8:00 AM. Merry Christmas and Happy Holidays to everyone.

Comments from Magistrates:

Judge Taylor asked Jill to provide an update on the CSEPP Closeout and Marketing campaign. Jill stated that even though CSEPP will be gone, the need to encourage and educate the community to be prepared for emergencies and to sign-up for emergency alerts is still there. The marketing campaign started on August 1, 2025, with a statewide digital launch that was the same across the entire state, becoming more localized as they progressed through the closeout period. It started with 5,538 people that had signed up for any kind of alert, whether it was Smart911 or other individual alerts. The campaign activity ended on December 11, 2025, with 8,742 registrations for alerts by December 15, 2025. This campaign resulted in a 58% increase in Madison Countians signing up for alerts. Jill stated that even though the federal dollars have ended for the marketing campaign, the County will still be sending out social media notices from time to time and will continue with other strategies to encourage people to sign up for alerts.

Magistrate Hughes stated that he was invited to speak with the Seniors at Madison Central recently, and they told him that there was a need for places that young people can congregate at.

Magistrate Botkin asked about the approval of the Judge's training incentive and whether they have done that for everyone else this year. Judge Taylor stated that they had as part of the claims report over the year, once the Magistrates had completed their 40 hours of training. He also asked Judge Taylor if he knew what they had spent on salt during the recent snow event. Judge Taylor stated that he did not know.

Magistrate Botkin thanked Scott and the Road Department for all their work during the recent snow event, as well as Brandon McIntosh and the State Road Department. He also expressed his appreciation to all the Department Heads and staff for their work throughout the year and wished them a Merry Christmas and Happy New Year.

Magistrate Botkin also thanked those that worked on the Christmas tree, stating that it looks great. Judge Taylor stated that Jill, the Fire Department, Road Department, and Facilities all helped in getting it ready and decorated.

Magistrate Combs thanked everyone that serves on the county boards and commissions. There was a forum in Berea last week focusing on the resources available within Madison County. There is a link on the County website that goes to www.findhelp.org to be able to view available resources for different needs. He also wished everyone a Merry Christmas.

Magistrate Lochmueller asked if there was an update on the health insurance audit that was done. Jessica stated that the mailer should be sent out on Friday to any employee that has a family member or dependent on

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their insurance. He also thanked the County employees for all their work and wished everyone a Merry Christmas and Happy Holidays.

Comments from Department Heads:

Jill Williams thanked Bill Grise for allowing them to use a beautiful photograph he took of the Courthouse.

Public Comments:

No Public Comments.

IN RE: Pay Claims and Approve Transfers:

Motion made by Stephen Lochmueller seconded by James Brian Combs to approve to pay claims and transfers.

ANNOUNCE NEXT COURT DATE:

Judge Taylor announced the next court date for January 13, 2026, in Council Chambers' Courtroom in Berea, Ky at 9:30 AM.

IN RE: ADJOURNMENT

Motion from Billy Ray Hughes to adjourn, seconded by Stephen Lochmueller. Hearing no objection, the meeting adjourned at 11:22 AM.



REAGAN TAYLOR, MADISON CO. JUDGE/EXECUTIVE